

## Appendix IV.2 Form 2—Institution\* Observation of General Conditions

The objective of this observation is to determine whether the institution's infrastructure and equipment are clean and in working condition and whether the appropriate materials are displayed in the public areas. This observation consists of walking through the institution without entering consultation or private counseling rooms.

\*The items in this document are a subset of items in the clinic review of documents form. Thus the numbering is not always sequential.

### GENERAL INFORMATION (FILL IN THIS SECTION BEFORE DOING THE OBSERVATION.)

1. Observer \_\_\_\_\_
2. Evaluation coordinator \_\_\_\_\_ 3. Position in the institution \_\_\_\_\_
4. Institution \_\_\_\_\_
7. Municipality \_\_\_\_\_ 8. Department \_\_\_\_\_
9. Date \_\_\_\_/\_\_\_\_/\_\_\_\_ (day/month/year)

### GENERAL CONDITIONS

Nº	Question	Answer		Pass	Std
10	Are the various areas of the institution (reception, hallways, offices, rooms, toilets) clean and comfortable?	Yes	No		V.2

### INFORMATION, EDUCATION, AND COMMUNICATION (IEC) AND TRAINING MATERIALS<sup>1</sup>

Nº	Question	Answer		Pass	Std
Are there posters, flyers, or other IEC materials in view with information on:					
17	Sexual and reproductive rights?	Yes	No		
18	Women's rights?	Yes	No		
19	Clients' rights?	Yes	No	21	

<sup>1</sup> The standards for institutions are a subset of all standards, but follow the numbering for clinic standards. Thus, the numbering in these tables is not always sequential.

N°	Question	Answer		Pass	Std
20	<b>FILL OUT LATER:</b> Is there at least one poster, flyer, or other IEC material visible with information on each right? (BASED ON QUESTIONS 17 - 19)	Yes	No		VII.1
21	Are there posters, flyers, or other IEC materials with information on sexual and reproductive health on display?	Yes	No	END	VII.2